

FLN Networker No. 351: May 31, 2023

The FLN Networker is a publication of the Fire Learning Network—a partnership of the USDA Forest Service, agencies of the Department of the Interior and The Nature Conservancy—intended to foster communication within the network and among its friends. Submit comments, information to share, and subscription requests to Liz Rank.

For more about the FLN, visit www.conservationgateway.org/fln.

News from the Field

California: **Margo Robbins** was the **culture advisor** for the **documentary** “Elemental: Reimagine Wildfire.” See the film’s [website](#) for more about its goals, the people behind it, and a trailer.

Iowa: Read up on the 8th annual **Loess Hills Cooperative Burn Week** in a [summary](#) from **Kody Wohlers** (kwohlers@inhf.org). The event, held in late April, drew **135 people from 56 agencies** and organizations, who together burned nearly 4,000 acres in this landform. Their work has also inspired those in other landscapes.

North Carolina: **ForestHer NC**, the **Sandhills Prescribed Burn Association**, and other partners hosted a **women’s learn-and-burn** at LighterWood Farm early this month under the guidance of burn boss **Carmella Stirrat** (TNC) and **Jenn Fawcett** (NCSU Extension Forestry). Read more in the [blog post](#) “Learning About Burning: A Photo Story” by **Dakota Wagner** (dakota@forestguild.org).

Oregon: The communications team on the **Central Oregon TREX** that took place a month ago effectively **worked with local media** to provide **up-to-date information** about the burning, as well as the larger **context of prescribed fire**. In addition to frequent updates on KTVZ throughout the burn window, a brief [video](#) ran on *Central Oregon Daily News*, as well as an [article](#) in *The Nugget* and a 20-minute [interview](#) with **Thomas Stokely** (thomas.stokely@tnc.org) and **Kaci Radcliffe** on OPB.

WTREX: **Numerical highlights** from the spring **Women-in-Fire TREX** hosted at Singletary Lake State Park in North Carolina are in a [fact sheet](#) created by **Sydney Bezanson** (sydney.bezanson@tnc.org).

International: **Marek Smith** (marek_smith@tnc.org) and **Kelly Martin** attended the 8th **International Wildland Fire Conference** in Porto, Portugal as delegates from the United States. The 1,300 participants from over 90 different countries contributed to developing a [Landscape Fire Governance Framework](#), a set of **guiding principles, goals and governance proposals** for adjusting strategies, policies and landscape fire management at a global level. The framework emphasizes [integrated fire management](#) including ecosystem-based solutions, stakeholder engagement, inclusion, prevention, preparedness, response and recovery. A summary [video](#) and [conference testimonials](#) are available.

Resources: DEIJ / WUI Mitigation / Fire Shelters / IFTDSS

DEIJ: The FAC Net [blog post](#) “**Diversity, Equity, Inclusion and Justice**: A Practice, Not a State of Being” shares some **insights** from a four-part series hosted by the network last year. Each section of the post also includes links to some **resources worth exploring**.

WUI Mitigation: The **National Wildfire Coordinating Group** has released “NWCG **Standards for Mitigation** in the Wildland Urban Interface” ([PMS 052](#)). The publication “focuses on pre-incident actions that reduce community risk of wildfire.” It notes that “community fire adaptation does not refer to a specific program or endpoint but rather a dynamic state in which the community continually strives to reduce wildfire risk,” and includes the [FAC graphic](#) developed by **FAC Net** to give a sense of the range of actions communities may engage in.

Fire Shelters: The updated [PMS 411—NWCG Standards for M-2002 Fire Shelters](#)—is no longer a pdf, but a web portal instead. Its 10 sections cover fire shelter history, parts, sizing, and training in its use.

IFTDSS: The [StoryMap](#) “Protecting Giants: **Planning a Prescribed Fire** Using [IFTDSS](#) to Protect Yosemite’s Mariposa Grove” from the **Northern Rockies Fire Science Exchange** takes a detailed tour of using the **Interagency Fuel Treatment Decision Support System** in prescribed fire planning.

Articles & Reports: Anthropocene / Sagebrush / Soil Moisture / WUI / Biomass

Anthropocene: The authors of the [article](#) “**Reimagine Fire Science** for the Anthropocene” propose five avenues for addressing wildfire in a world being increasingly shaped by humans.

Sagebrush: The [article](#) “Future Direction of **Fuels Management** in Sagebrush Rangelands” seeks to “**synthesize the current state of knowledge** of fuels management in sagebrush ecosystems and initiate a **forward-looking framework** for adaptive management.”

Soil Moisture: The [article](#) “Using Soil Moisture Information to Better **Understand and Predict Wildfire Danger**: A Review of Recent Developments and Outstanding Questions” discusses options for replacing simple drought indices in fire danger rating systems.

WUI: The [article](#) “Expanding Wildland-Urban Interface Alters **Forest Structure and Landscape Context** in the Northern United States” is based on a comparison of 184 million acres of old-WUI (pre-1990), new-WUI and non-WUI forests. WUI forests showed “**more live trees per hectare** than non-WUI forest, suggesting greater capacity to sequester carbon,” but also **decreased spatial integrity**.

Biomass: The *Science You Can Use* [Bulletin](#) “Keeping Eyes on the Prize: Laying the Groundwork for **Sustainable Biomass Utilization** in the Southwest” explores possibilities for using biomass from treatments to replace coal or natural gas in **energy generation**.

In the News: Grassland WUI / Home Insurance

Grassland WUI: Much of the KUNC [article](#) “Controlled Burns Help Prevent Wildfires, but Regulations Have Made It Nearly Impossible to Do Them” focuses on the **challenges managing grassland fire** in populated areas along the **Colorado Front Range**.

Home Insurance: The [article](#) “Insurance Giant **Halts Sale of New Home Policies in California** Due to Wildfires” ran in *The Guardian* last weekend.

More: Artist in Residence

Artist in Residence: The Salida Ranger District of the **Pike-San Isabel National Forests and Cimarron and Comanche National Grasslands** is accepting applications for its annual **two-week Artist in Residence program**. See the [media release](#) for details; applications are being accepted through **June 15**.

Jobs

Forester: The **Pennsylvania Department of Conservation and Natural Resources** is filling a **forester (fire)** position on the Clear Creek Forest District. For details, see the [listing](#) on the state’s careers page; applications are due by midnight (Eastern) **May 31**.

Internships: The **National Park Service Alaska Fire Ecology** programs are seeking three **Scientists in Parks interns** for the winter season, intending to attract members of the seasonal workforce in their off-season or college students. See the attached memo for details; applications will be accepted through **June 11**, or the **first 100 applications** received.

Fire Management: **Colorado State University Center of Environmental Management of Military Lands** is hiring a **fire management specialist (planning)** to support HQ Army Installation Management Command (IMCOM) with fire program oversight and guidance. The IMCOM fire program manages **600,000 acres** of fire annually; this is a remote position. Details are on the university's jobs site ([posting number 202300940AP](#)); apply by **June 12**.

Initiative Director: **The Nature Conservancy** is seeking a **Western Dry Forests & Fire Initiative director**, to be based in the western U.S. For details, see the TNC careers page ([job ID 53432](#)); current employees should apply through [PeopleSoft](#). Applications are due by **June 12**.

Land Steward: **The Nature Conservancy** in Illinois is seeking an **assistant land steward** for the **Kankakee Sands Preserve**. Details are on the TNC careers page ([job ID 53435](#)); current employees should apply through [PeopleSoft](#). Apply by **June 16**.

Communications: The **Ecological Restoration Institute** is seeking a **communications manager** to establish communication between scientists, the natural resources management community and their stakeholders. Details are on the **Northern Arizona University** jobs site ([job ID 607265](#)); applications are due by **June 19**.

Fire Manager: **The Nature Conservancy** in **New Mexico** is seeking a **fire manager** (FFT1), to assist TNC and partners grow prescribed fire efforts in New Mexico. The position will be based in the northern part of the state. Details are on the TNC careers page ([job ID 53495](#)); current employees should apply through [PeopleSoft](#). Apply by **June 25**.

FFMO: The **George Washington and Jefferson National Forests** are conducting outreach to fill the **forest fire management officer** position. See the attached memo for details; respond by **June 26** if interested.

Program Director: The **Mid Klamath Watershed Council** is seeking a **forestry program director** to play a key role in collaborative forest management with **Western Klamath Restoration Partnership** organizations. See the [position announcement](#) on the MKWC website.

Preserve Manager: **The Nature Conservancy** in Oklahoma is hiring a **Tallgrass Prairie Preserve manager**. The manager lives on-site at the preserve in **Pawhuska, OK**, and in addition to other duties, serves on the preserve fire crew. Details are on the TNC careers page ([job ID 53301](#)); current employees should apply through [PeopleSoft](#).

Stewardship: **The Nature Conservancy** in South Dakota is hiring a **grassland stewardship assistant** for the **Ordway Prairie Preserve**. Details are on the TNC careers page ([job ID 53330](#)); current employees should apply through [PeopleSoft](#).

Grants: The **Napa Communities Firewise Foundation** (Napa Firewise) is seeking an experienced **projects and grants manager**. Details are in the attached position description.

Restoration Team: The **Ecostudies Institute** is staffing a **shared resources restoration team** of four people (project manager, specialist, technicians); among other duties, the team is expected to become a core part of the region's prescribed fire capacity. See the institute's [Work With Us](#) page for details.

Webinars

May 31

LANDFIRE Office Hours

10:00 Pacific / 11:00 Mountain / noon Central / 1:00 Eastern

Robyn Holmes will speak on “Searching for Goldilocks—Exploring Remote Sensing Data Products in the Context of Beaver, Wildfire Severity & LANDFIRE,” and LANDFIRE experts will be on hand to provide clarity and context to user questions ([register](#)).

June 2
new listing

Fire in the Southwest, Past and Present—Fire Season 2022 Overview and 2023 Outlook

11:00 Pacific / noon Mountain / 1:00 Central / 2:00 Eastern

Zander Evans, Carlos Saiz, Richard Naden and Charles Maxwell will be the presenters on this Southwest Fire Science Consortium webinar ([register](#)).

Network Workshops & Field Tours

October 23-27

Fire Learning Network Workshop / Blackfoot Valley, MT

FLN leads from across the country will meet for this annual workshop.

Prescribed Fire Training Exchanges (TREX) & Cooperative Burning

on call

Plumas County Cal-TREX / Quincy, CA

After training weekends February 24-26 and March 24-26, participants are conducting burns on an on-call basis.

on call

Rogue Basin Prescribed Fire Training Exchange / Jacksonville, OR

Organizers expect conditions in May to be conducive to burning.

October 2-13
updated

Selkirk Prescribed Fire Training Exchange / Loon Lake, WA

This TREX is open to those who have firefighting qualifications equivalent to at least NWCG FFT2. See the [announcement](#) for details; apply by July 17.

October 7-22

Intercambio y Entrenamiento en Quemadas Prescritas en Español / Hayfork, CA

The deadline for this TREX has passed.

October 9-20
updated

Columbia Gorge Prescribed Fire Training Exchange / Glenwood, WA

This TREX is open to those with or without NWCG qualifications. See the [announcement](#) for details; applications are due by July 17.

Oct. 30-Nov. 10

Blue Ridge Prescribed Fire Training Exchange / Pickens, SC

Save the date and watch the website www.sbrtrex.com; registration will open soon.

Trainings, Conferences, Workshops, Etc.

June 12-15

46th Annual National Indian Timber Symposium / Walker, MN

Agenda, registration and other details are [now available](#) for this workshop hosted by the Intertribal Timber Council and Leech Lake Band of Ojibwe.

June 19-24
new listing

S-290 Intermediate Fire Behavior / online

This course is being offered by the University of Idaho, with a combination of independent study and required online sessions. See [this email](#) for details.

June 22

North Georgia Prescribed Fire Council Meeting / Jasper, GA

Registration is open; see the [GPFC website](#) for details.

- June 27-28**
new listing **Selway-Bitterroot Wilderness and Frank Church-River of No Return Wilderness Fire Science Workshop / Darby, MT**
This two-day event will consist of a workshop day followed by a day in the field ([details and registration](#)).
- July 9-12** **Natural Hazards Workshop / Broomfield, CO**
See the [workshop website](#) for details.
- August 29-31** **Northeast–Midwest Regional Prescribed Fire Science and Management Workshop / Madison, WI**
This workshop sponsored by Northeast Regional Strategy Committee will draw wildland fire partners from a 20-state region. The agenda will include topics ranging from applied research to prescribed fire program needs and opportunities to communication strategies. Registration is open; see the [website](#) for more.
- September 6-7** **Patch Burn Grazing Meeting / Auburn, KS**
The call for papers is open; contact Lori Bammerlin (bammerlin@ksu.edu) with proposals.
- September 19-21** **Washington DNR Certified Prescribed Burn Manager Course / Centralia, WA**
See the [course flyer](#) for details; nominations are due by June 26.
- Sept. 26-Oct. 5**
new listing **Crew Boss Academy / Lake Bronson, MN**
See the [course flyer](#) for details on this training offered by TNC, USFWS and the Minnesota DNR; applications are due by July 1. Those interested in serving as part of the cadre, please contact Jonathan Eerkes (jeerkes@tnc.org).
- November 6-10** **6th National Cohesive Wildland Fire Management Strategy Workshop / Santa Fe, NM**
Save the date—and watch <http://cohesivestrategyworkshop.org/> for details.
- December 4-8** **10th International Fire Ecology and Management Congress / Monterey, CA**
Abstracts for proposed oral presentations are due July 15 and for poster presentations August 25; registration opens July 1. See the [website](#) for details.

Send News, Links & Comments

Liz Rank (editor) – lrank@tnc.org – Liz is out Thursdays.

Autumn Bjugstad – autumn.bjugstad@tnc.org – Autumn is in Walker, MN June 10-16.

Emily Hohman – emily.hohman@tnc.org – Emily is out June 16.

James Miller – james.miller@tnc.org – James is out June 2.

Jeremy Bailey – jeremy_bailey@tnc.org – Jeremy is in the office.

Laurel Kays – laurel.kays@tnc.org – Laurel is in the office.

Lemaine Peo – lemaine.peo@tnc.org – Lemaine is out June 14-22.

Marek Smith – marek_smith@tnc.org – Marek is in DC June 6; in Emmitsburg, MD June 20-23.

Mary Huffman – mhuffman@tnc.org – Mary is in Walker, MN June 10-16.

Miranda Flora – miranda.flora@tnc.org – Miranda is out June 16.

Note: June 19 is a TNC holiday

Links

FLN Networker—an archive of back issues is kept at:

<http://www.conservaiongateway.org/ConservationPractices/FireLandscapes/FireLearningNetwork/FLNNetworker/Pages/fln-networker.aspx>

FLN Webinars—Information about upcoming FLN webinars and recordings of previous ones is at:

<http://conservaiongateway.org/ConservationPractices/FireLandscapes/FireLearningNetwork/NetworkProducts/Pages/webinars.aspx>

Notes from the Field—an index to all Notes is at:

<http://www.conservaiongateway.org/ConservationPractices/FireLandscapes/FireLearningNetwork/USFLNPublications/Pages/Index-FLN-Notes-from-the-Field.aspx>

TREX—The latest application information for upcoming TREX is always listed at:

<http://www.conservaiongateway.org/ConservationPractices/FireLandscapes/HabitatProtectionandRestoration/Training/TrainingExchanges/Pages/Upcoming-Training-Exchanges.aspx>

The Fire Learning Network is supported by *Promoting Ecosystem Resilience and Fire Adapted Communities Together: Collaborative Engagement, Collective Action and Co-ownership of Fire*, a cooperative agreement between The Nature Conservancy, USDA Forest Service and agencies of the Department of the Interior.

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Three Scientists in Parks intern positions with the National Park Service in Alaska

The National Park Service Alaska Fire Ecology programs will host three Scientists in Parks intern positions this coming winter season. The schedule and flexible location of the positions is intended to attract members of the seasonal workforce in their off-season, or college students near completion of their degrees who may qualify for research credit.

Applications are open until June 11, or until 100 applications are received.

Positions will offer opportunity to work directly with NPS fire ecologists to develop skills related to remote sensing, fire ecology and fire science. Specifically, these internships will delve into applications of high-resolution imagery analyses, terrestrial lidar scanning, and tree age data methodologies to inform fire management questions. They will utilize common tools for statistical analysis (i.e., R, ArcPro), modernized data collection and display (i.e., ArcGIS online, Survey123, ArcGIS FieldMaps), and data management (i.e., FFI, FFI-lite, Microsoft Access).

Positions are 12 weeks long and run from January through April 2024. Scientists in Parks interns receive weekly stipends of \$525, travel funds to relocate, and qualify for an AmeriCorps education award. Selected interns may choose to be stationed in Fairbanks or Denali Park, or to work remotely from their current residence.

Weblinks: Direct link to the three fire ecology position announcements: Fire Ecology Scientists in Parks Positions (<https://conservation-legacy.breezy.hr/?&location=Denali%20National%20Park%20and%20Preserve%2C%20Yukon-Charley%20Rivers%20National%20Preserve%2C%20AK#positions>).

General information about the program and access to all position announcements: Scientists in Parks (<https://www.nps.gov/subjects/science/scientists-in-parks.htm>).

Thank you! For more info, contact position supervisors:

Sarah Stehn – Fire Ecologist
Alaska Western Area Fire Management
Denali National Park & Preserve
sarah_stehn@nps.gov
(907) 683-6230

Fleur Nicklen – Fire Ecologist
Alaska Eastern Area Fire Management
National Park Service, Fairbanks
elizabeth_nicklen@nps.gov
(907) 455-0662



Forest Fire Management Officer (FFMO)

George Washington & Jefferson National Forests
Permanent Position

Position: Forest Fire Management Officer (FFMO)
Location: Roanoke, VA
Series/Grade: GS-0301-11/12 (FS2115/FS2111)
Response Due: June 26, 2023



The George Washington and Jefferson National Forests (GWJNFs) are outreaching to fill the permanent Forest Fire Management Officer (FFMO) position. The incumbent will be duty stationed at the Forest Supervisor’s Office in Roanoke, VA and reports to the Timber, Fire and Heritage Staff Officer. The permanent position will be readvertised soon during the upcoming Phase 3 Fire Hire event. We are searching widely for a candidate that is the right-fit to lead this program, and we will do what we need to do to bring them here. Relocation incentives, up to and including **Transfer of Station (TOS)**, may be authorized. The ideal candidate will demonstrate a career of achievement, attaining progressively higher levels of fire management responsibility, experience and leadership (e.g. District/Zone FMO, Forest AFMO, Forest FMO, etc.). We are looking for a proven leader with strong skills in organizational and operational fire leadership, planning, communications, innovation, working with partners, building coalitions, strong business acumen and political tact who is grounded in our core values, codes and commitments.

Outreach Database:

USFS Internal:

<https://apps.fs.usda.gov/hrm/outreach/Outreach?id=AE26454B5B96455FB32D59138B1C08D3>

Public:

<https://fsoutreach.gdci.com?id=AE26454B5B96455FB32D59138B1C08D3>

The Forest

- The GWJNF lies in 34 counties in the mountains of Virginia, West Virginia, and Kentucky in the heart of Appalachia. The area covers nearly 1.8 million acres of public land, representing one of the largest blocks of public land in the eastern United States.
- The GWJNF Fire program is integrated, diverse, and complex. The Forest is divided into four fire management zones each with their own Zone FMO and AFMO: North Zone (North River & Lee Ranger District), Central Zone (James River/Warm Springs Ranger District and the Glenwood/Pedlar Ranger District), Eastern Divide Zone (Eastern Divide Ranger District) and South Zone (Mount Rogers National Recreation Area and the Clinch Ranger District).
- Each zone consists of an FMO, AFMO, Wage Grade Dozer Operator, Equipment Helper, Engine Captain with a fully staffed engine, and a Module Lead with an 8-person module
- The GWJNF accomplished over 32,000 acres and 24,000 acres of prescribed burning in FY21 and FY22 (respectively), the most in the our forest's history.
- Aviation resources consist of a Helicopter Manager and Assistant that manage our helicopter contract. We have recently adopted use of UAS technology for implementing prescribed burns.
- Our Forest hosts a 20-person Interagency Hotshot Crew (IHC) on the North Zone (the Augusta IHC).
- Our Forest hosts the Lonesome Pine Job Corps Fire Crew in Coeburn, VA, at the Flatwoods Job Corps Center.
- We work with multiple jurisdictional agencies (FWS, NPS, VDOF, etc.) in the Virginia Multi-Agency Coordinating Group (VMAC) for coordinated interagency wildland fire response efforts in the Commonwealth of Virginia.
- The GWJNF Fire program manages the Virginia Interagency Coordination Center (VICC) that is co-located with the Virginia Department of Forestry HQs in Charlottesville, VA. We dispatch more ADs than any other forest in R8.
- Strategic fire partnerships with groups like The Nature Conservancy have bolstered the effectiveness of our prescribed fuels program. We are very engaged with many partners through the Central Appalachians Fire Learning Network and manage a robust fire effects monitoring program that consists of over 400 permanent plots.

Duty Station

Life in the greater Roanoke Valley brings with it the sophistication and variety of big city living, breathtaking mountain views, affordable housing, and a strong sense of community. Over 300,000 outdoor enthusiasts, music fans, and art lovers make Roanoke their home. Nestled along the Roanoke River, Roanoke sits alongside the Blue Ridge Parkway connecting Shenandoah National Park to the north and Great Smokey National Park to the south. Both Washington DC and Virginia's Atlantic coast can be reached in a four-hour drive.

The Roanoke region presents a natural environment offering endless challenges and outdoor adventures. Within minutes, you can hike more than 600 miles of trails, paddle down a river, cast for trout in a mountain stream, or ride your bike on premier single-track trails, all in the same day. The 31-mile Roanoke River Greenway creates a recreational path for biking, walking, and running along the Roanoke River.

The Roanoke area boasts many attractions including historical sites, museums, art galleries, state parks and gardens, cultural events and festivals, college sports, a minor-league baseball team and various shopping areas. Two civic centers and multiple smaller venues host national and international musical acts, Broadway shows and Operas, as well as the Roanoke Symphony and Ballet and local theater productions. Roanoke offers state-of-the-art medical care and a mid-sized airport serving several airlines including US Airways, United Airlines, and Delta.

Area schools consistently win recognition for achievement. The Roanoke region hosts 21 post-secondary schools including Roanoke College, Hollins University, and Virginia Western Community College. In addition, Virginia Tech and Radford University offer educational opportunities at a commutable distance.

The Roanoke area has long, warm summers and mild winters. The average January temperature is 46 degrees and the average July temperature is 85 degrees. The annual precipitation is 41 inches.

For more information about Roanoke, Virginia please visit: www.roanokechamber.org/ and <https://roanokeoutside.com/>

Position Requirements

This is a covered secondary position under the provision of 5USC 8336(c) and 8412(d). Ninety (90) days of experience as a primary/rigorous wildland firefighter or equivalent experience outside federal employment is a basic qualification requirement for this position.

IFPM Standards for Unit Fire Program Manger FFMO

Moderate	GS-0301-11/12 FS2115/FS2111	Managerial (301)	Mod Pathway 1: TFLD--and- ICT3 or RXB2 (Currency not required)	M-581
			Mod Pathway 2: HEBM -and- ICT3 (Currency not required)	

This is a drug test-designated position and is included in the Forest Service random drug testing pool under Executive Order (EO) 12564 and Department Regulation (DR) 4430-792-2, Drug-Free Workplace Program. The incumbent will be subject to the provisions of the EO and Department regulations for random drug testing.

Major duties

- Provide short- and long-range fire/fuels management planning, program direction, and full integration of the unit's fire management program with other disciplines and interagency partners to achieve goals consistent with the Federal Wildland Fire Policy and agency manual direction.
- Supervises the Forest AFMO, Forest Training Specialist, Virginia Interagency Coordination Center Manager, Job Corps AFMO and Helicopter Manager.
- Participates in the development, utilization, and integration of fire resources to accomplish Forest fuels and vegetation targets. Coordinates the use of fire and aviation management

personnel and funding to accomplish the unit's annual targets in fuels and vegetation management, such as, but not limited to, prescribed fire or mechanical fuels treatments.

- Coordinates and provides technology transfer of new and current research data to Forest programs. In concert with Forest staff, identifies the need for research studies related to fire and aviation management issues.
- Serves as Forest Duty Officer for the unit during periods of fire activity; provides advice and counsel to Line Officers on the development of strategies and appropriate course of actions for all incidents consistent with direction in the Forest Plan and agency policies, and completion of a Wildland Fire Decision Support System (WFDSS) decision.

How to apply

The full-time, permanent position will be filled utilizing a Group Vacancy Announcement on [USAJobs](#). Be sure to choose Roanoke, VA as your duty station if you are interested in the FFMO position on the GWJNFs. The announcement is expected to open in early December.

Primary contact

For further information regarding duties of this position, please contact Troy Morris, Timber Fire and Heritage Staff Officer, 540-520-7203, troy.morris@usda.gov

Please respond by June 26, 2023 with your interest in the permanent position using the attached form and include a resume.

Thank you for your interest in our vacancy

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Forest Fire Management Officer (FFMO)

George Washington & Jefferson National Forests Outreach Notice Response Form

Name: _____

Current Agency/Region/Forest/District: _____

Current Position Title: _____

Current Series and Grade: _____

E-mail Address: _____

Telephone Number: _____

_____ Confirm that education requirements have been met (Yes, No, or Don't Know)

_____ Fire positions only: IFPM/FSPM qualifications have been met (Yes, No, or Don't Know)

If *not* a current permanent (career or career conditional) employee, are you eligible to be hired under any of the following special authorities?

_____ Schedule A authority for hiring people with disabilities

_____ Veterans' Recruitment Appointment (VRA)

_____ 30 Percent or More Disabled Veteran

_____ Military Spouse Appointing Authority

_____ Veteran Employment Opportunities Act of 1998

_____ Former Peace Corps Volunteer or AmeriCorps VISTA

_____ Public Land Corps

_____ Pathways Program

_____ Other (*please explain*): _____

If a veteran, please identify preference eligible group:

_____ CPS - Disability Rating Of 30% or More (10 Points)

_____ CP - Disability Rating Of At Least 10% but Less Than 30% (10 Points)

_____ XP - Disability Rating Less Than 10% (10 Points)

_____ TP - Preference Eligible with No Disability Rating (5 Points)

_____ SSP – Sole Survivorship Preference (0 Points)

Brief statement of how you think your experience/education meets the duties and basic qualifications of the position.

Please email a copy of this outreach response form and your resume to Troy Morris, Timber Fire and Heritage Staff Officer, at troy.morris@usda.gov by no later than June 26, 2023



PROJECTS AND GRANTS MANAGER

The Napa Communities Firewise Foundation (Napa Firewise) is seeking a highly motivated and experienced Projects and Grants Manager to join our dynamic team of wildfire mitigation and preparedness specialists serving Napa County.

The Napa Communities Firewise Foundation (Napa Firewise) is a Public Benefit Non-Profit that has been operating since 2007. Our mission is to reduce the risk and impacts of wildfires through hazardous wildfire fuel reduction and community education in Napa County. We are achieving this by supporting Fire Safe Councils (FSCs), receiving local, state, and federal grants, and educating our communities on such topics as defensible space, home hardening, and wildfire preparedness. Napa County comprises 504,960 acres, 73% in designated Very-High to Moderate Fire Hazard Severity Zones. Napa Firewise has over 20 Fire Safe Councils that include more than 20,000 residents, almost entirely located in a CAL FIRE Fire Hazard Severity Zone. Since 2020, Napa Firewise and its FSCs have raised over \$29 million in grants and donations to reduce hazardous fuel loads on thousands of acres in Napa County, while supporting and enhancing forest health. We have also provided leadership, outreach, and community education to over 140,000 Napa County residents.

Team:

We at Napa Firewise tackle a serious mission with passion, ingenuity, and teamwork. Our shared vision is a safer and more wildfire-resilient Napa County brought forth through hazardous fuel mitigation and community action. We are actively working with our community partners and network of FSCs to bring about a better understanding of the benefits of proactive wildfire mitigation, and to impart a message of shared responsibility for hazardous fuel reduction through vegetation management and defensible space implementation and maintenance. The Napa Firewise team applies professional expertise, science, financial, political, and social acumen to decision making for our wildfire mitigation planning, funding, and implementation strategy. We act in service to the community, public health and safety, and the environment by demonstrating passionate service and stewardship. Our team fosters cooperation between partner organizations and residents' voluntary stewardship. Through our example and educational outreach, we empower residents to protect themselves and their property while serving in the interest the public safety.

Job Position: Projects and Grants Manger

Location: Preference is local to Napa County although remote candidates will be considered (Preferably living in the north San Francisco Bay Area or otherwise within commuting distance of Napa, CA)

Type: Full Time

This is a full-time position, however candidates who live within commuting distance of Napa, CA are preferred.

Salary: \$90,000 - \$110,000 per year Responsibilities:

As the Project and Grants Manager, you will be responsible for managing our grants portfolio, which currently ranges between \$10 to \$20 million per year from between three and seven funders per year. You will report to the Executive Director and work alongside the Directors of our three service delivery programs: Vegetation Management for Hazardous Fuels Reduction (HFR), Defensible Space and Ignition-Resistance Construction (DS/IRC), and Wildfire Preparedness (WP). The latter conducts outreach to Napa County residents and supports of a network of 20 local volunteer Fire Safe Councils.

The Projects and Grants Manager will assist the Napa Firewise team by providing project management, administrative, and financial support working as a team member to meet the foundation objectives.

- Project Management
 - Embed early in the project/grant onboarding process to ensure grant budget and deliverables are clear and able to be tracked, grant reporting templates and schedules are developed, environmental compliance requirements are met, and an appropriate team is designated who understands the overall project deliverables and timeline.
 - Work with Program Managers and existing Project Managers or Team Leaders to identify project workflow, responsibilities, and timeline for new projects.
 - Monitor project progress as it relates to key milestones, work and scope completion, and expenditures to ensure accurate resource availability and management, grant reporting, and cash flow.
 - Assist in Vendor Selection and Management: Procurement/RFI and RFP –selection, engagement, onboarding, and contract negotiation.
- Grants Management
 - Monitor grant performance and provide feedback to program staff and funders.
 - Track status of grant receipt, reporting, invoicing, and payments received in shared cloud platform.
 - Ensure all required documents are current and in place for new grants.
 - Develop and manage grant budgets, timelines, and progress reports including, but not limited to monthly financial reports and quarterly narrative/progress reports.
 - Oversee all grant reporting, including reviewing invoices, ensuring financial reports and deliverables are accurate, and that all reports are submitted on time. Organize workflows and grant report scheduling to support effective reporting to meet concurrent reporting deadlines.
 - Collaborate with the Napa Firewise accountant, financial staff, Board Treasurer, and Program Directors, as well as other staff and consultants as necessary, on grant timelines, deliverables, developing workplans, and ensuring accurate accounting and reporting of grant funds.
 - Track issue and resolution logs to ensure impediments are resolved and project continuity is maintained.
 - Oversee and maintain grant project metrics and reporting summaries in Monday.com.
 - Oversee and maintain grant project files in Monday.com and Cloud database.
 - Respond to inquiries from applicants and grantees.
 - Stay apprised on grant regulations, reporting requirements, and best management practices.
- Grants Financial Management:
 - Report data on budget draw down, cash flow, performance metrics, and outcomes per grant requirements.
 - Track income and expenditures in online cloud platform, be generally familiar with invoicing for each grant and/or project.
 - Coordinate with accountant/financial staff for monthly income and expenditure reports.
 - Coordinate with Project Managers to stay within budgets.
 - Manage and track grant funds to ensure compliance with grant award agreements, funder regulations, and guidelines.
 - Track direct grant expenditures.
- Grant Reporting:
 - Prepare grant reports and other communication materials for internal and external partners.
 - Monitor and track grant requirements, funded projects and deliverables, deadlines, and reporting schedules.
 - Coordinate with Program Managers to train Field Monitors and other staff to provide accurate and appropriate data for grant reporting.
 - Calendar all reporting deadlines in online cloud platform and notify Program Directors of required deliverables to meet reporting deadlines.
 - Collect financial information and review against project deliverables and previous grant reports, to submit into current grant reports.

- Work with Program Managers and other staff to document grant deliverables, including acres/miles treated, number of events/etc. delivered; issues, challenges, and opportunities; and before and after photos to include in grant reports.
- Enter financial and progress reports in online grant portals such as Zoom Grants and e- civis.
- Generate data to create Success Stories with communications staff to highlight key achievements throughout the year.
- Grants Committee
 - Participate in regular Grants Committee meetings. Prepare the monthly Board of Directors Grants Committee report.
 - Participate in regular meetings with Program Staff to provide updates on grant activities and identify new funding opportunities.
 - Manage Grants Committee schedule, virtual invites, agenda, minutes, etc. in O365 and MS Teams.
 - Work with the Grants Committee and contract Grant Writers to develop and processes proposals through the grantmaking cycle.
 - Maintain a working knowledge of programs, services, and deliverables.

Qualifications—The successful candidate will possess the following:

- Bachelor's degree in a related field (e.g. Business Administration, Finance, Non-Profit Management), or equivalent experience.
- At least 4 years of experience in grant management and administration, preferably in a non-profit organization.
- Strong written and verbal communication skills.
- Strong Excel and financial data management skills.
- Strong research, analytical, and communication abilities together with excellent grant reporting skills.
- Strong project management skills, with the ability to manage multiple, often tight, deadlines and priorities.
- Experience managing grant writing, budgeting, and tracking reporting schedules
- Experience entering financial and progress reports into online grant portals.
- Ability to manage a diverse grant portfolio of between \$10 million to \$20 million annually.
- Detail-oriented with exceptional organizational skills.
- Ability to work independently and as part of a team.
- Strong interpersonal skills and ability to work with diverse partners.
- Familiarity with wildfire mitigation, fire safety, and forest health practices a strong plus.

Essential Skills:

Excel, MS Office 365 Software Suite

Preferable Skills:

Familiarity with, e-civis, Zoom Grants electronic grant portals, Monday.com, Microsoft Teams, Quickbooks or other financial accounting software reports

Benefits:

We offer competitive compensation package, including health insurance, retirement plan, and vacation/sick time.

Apply:

If you are passionate about making a difference and have a track record of success in grant administration, we encourage you to apply. To apply, please submit your resume, cover letter, and three professional references to NapaFirewiseCareers@gmail.com. Please no calls.

The Napa Communities Firewise Foundation is a 501(c)(3) Non-Profit Corporation and is an equal opportunity employer. We welcome candidates from diverse backgrounds to apply.